

## MHMS IEQ Walkthrough Summary Spring 2017 – Room Observations

Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
01A. ODOR: Unusual or offensive	110	Bowed ceiling tiles	X							
01A. ODOR: Unusual or offensive	120	Unusual smell while unit off		X		X				
01A. ODOR: Unusual or offensive	206	Mildew smell		X		X				
02. AIR FRESHENERS	214	Desktop	X							
02. AIR FRESHENERS	210	Plug In	X							
02. AIR FRESHENERS	Gym office	Bottle of perfume	X							
02. AIR FRESHENERS	207	Lysol	X							
02. AIR FRESHENERS	219	Citrus smell	X							
03. FOOD: Unsealed, left in room, dirty lunch boxes	Area between cafeteria and gym	Dirty floor, open juice bottle, falling ceiling tile	X							
04: VENTS: Dirty, obstructed (Wall, Ceiling)	215	Clear off books	X							
04: VENTS: Dirty, obstructed (Wall, Ceiling)	S-15	Obstructed air vents lower wall	X	X						
04: VENTS: Dirty, obstructed (Wall, Ceiling)	216A	Exhaust vent grill and duct dirty and clogged		X	X					
04: VENTS: Dirty, obstructed (Wall, Ceiling)	Girls locker room	Tile coming away from frame, dusty vent		X	X					
04: VENTS: Dirty, obstructed (Wall, Ceiling)	208	Exhaust ducts dirty and gummed		X	X					
04: VENTS: Dirty, obstructed (Wall, Ceiling)	Cafeteria	Filthy air filter on wall		X	X	4/18/17				

04: VENTS: Dirty, obstructed (Wall, Ceiling)	Media center backroom	Through wall unit extremely dirty		X	X						
05: TEMPERATURE SENSORS: Blocked	Media center	Laminator	X								
06: CLEANLINESS: Dust, trash	111	Coats on floor and near vent, artificial plant, dusty chalk holder		X							
06: CLEANLINESS: Dust, trash	218	Dusty		X							
06: CLEANLINESS: Dust, trash	Fitness lab	Cracked and stained tiles, dirty floor		X							
06: CLEANLINESS: Dust, trash	Area between cafeteria and gym	Dirty floor		X							
06: CLEANLINESS: Dust, trash	Media center	Dust		X							
06: CLEANLINESS: Dust, trash	Media center	Dusty shelves		X							
08: CEILING TILES: Stained, broken, holes, painted	Rm 101 chip ceiling tile			X							
08: CEILING TILES: Stained, broken, holes, painted	215	Stained and painted		X	X						
08: CEILING TILES: Stained, broken, holes, painted	110	Bowed ceiling tiles. Stains on carpet near desk.		X	X						
08: CEILING TILES: Stained, broken, holes, painted	216	Stained tiles		X	X						
08: CEILING TILES: Stained, broken, holes, painted	One bow ceiling tile			X	X						
08: CEILING TILES: Stained, broken, holes, painted	Gym office	Bottle juice left out, no escheon	X	X	X						
08: CEILING TILES: Stained, broken, holes, painted	209	Plug hole for tv		X	X						

08: CEILING TILES: Stained, broken, holes, painted	111	Ceiling tiles bowed and generally in bad condition. Wall is punctured on northwest wall, under blackboard.		X	X						
08: CEILING TILES: Stained, broken, holes, painted	208	Stained and painted tiles		X	X						
08: CEILING TILES: Stained, broken, holes, painted	Girls locker room	Dusty		X							
08: CEILING TILES: Stained, broken, holes, painted	Gym - girls' locker room	Bad ceiling tile above lockers		X	X						
08: CEILING TILES: Stained, broken, holes, painted	S-20	Stained tile		X	X						
08: CEILING TILES: Stained, broken, holes, painted	Area between cafeteria and gym	Falling ceiling tile		X	X						
08: CEILING TILES: Stained, broken, holes, painted	Small room with ramp to the east of the stage (between the cafeteria and the gym)	Escutcheon messed up above the door leading to the cafeteria. Some stained ceiling tiles.		X	X						
08: CEILING TILES: Stained, broken, holes, painted	Cafeteria	Many tiles bowed, space between tiles, dirty tiles		X	X						
08: CEILING TILES: Stained, broken, holes, painted	Cafeteria	Bowed tiles		X	X						
08: CEILING TILES: Stained, broken, holes, painted	Cafeteria	At least one bad escutcheon directly in front of stage.		X	X						
08: CEILING TILES: Stained, broken, holes, painted	118	Dusty ceiling vents, hole in ceiling near tv stand		X	X						
08: CEILING TILES: Stained, broken, holes, painted	220	Things hanging from ceiling by paper clips	X								
08: CEILING TILES: Stained, broken, holes, painted	116			X	X						

08: CEILING TILES: Stained, broken, holes, painted	200	Stained tiles		X	X						
08: CEILING TILES: Stained, broken, holes, painted	Media	Painted stained tiles		X	X						
08: CEILING TILES: Stained, broken, holes, painted	Kitchen	Ceiling tiles are stained - lots of them		X	X						
08: CEILING TILES: Stained, broken, holes, painted	Media tv studio	Plug tv hole in ceiling		X	X						
08: CEILING TILES: Stained, broken, holes, painted	224	Hanging from ceiling with paperclips	X								
08: CEILING TILES: Stained, broken, holes, painted	Media center	Escutcheon		X	X						
08: CEILING TILES: Stained, broken, holes, painted	117A	Items hanging from ceiling tiles	X								
08: CEILING TILES: Stained, broken, holes, painted	211	Chairs	X								
09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Girls locker room	Shower drains not clean		X							
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	101	Standalone desk lamp	X								
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	102	Lamp and fan	X								
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	110A	Obstructed vents, towels/paper/shade on floor, space rug	X								
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	111	Non HCPSS issued bookshelf	X	X	X						
11. NON-ISSUED HCPSS FURNITURE	213	dehumidifier	X								

AND APPLIANCES										
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	212	Shelves	X	X	X					
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	216	Chair	X							
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	216 A	Bean bag	X							
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	211	Bookshelves	X	X	X					
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	210	Refrigerator, Fans, Shelves,	X -fans, shelves	X	X					
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	G-3	Desk lamp	X							
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	207/208 closet room	Microwave refrigerators lamps	X - lamps							
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	206	Shelves	X	X	X					
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	205	Shelves	X	X	X					
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	207	Bar stool	X							
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	204	Fan under desk	X							
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	203	Shelves	X	X	X					
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	202	Shelves	X	X	X					

11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	220	Shelves	X	X	X						
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	201	Fan, shelves	X	X	X						
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	117A	Bowed tiles, wooden attachment to tv to hold DVD/ VCR stand, tile spacer frame detached		X	X						
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Media office	Lamps	X								
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Media center office	Stools and chairs and clutter	X								
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Mhtv studio	Rug, microwave, coffee maker, refrigerator	X-rug								
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	224	Christmas lights have to go	X								
11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	109	Lamp									
12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	110	Chalk dust, one stuffed animal	X	X							
12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	214	Material around desk	X								
12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	109	Stuffed animals on top of cabinet	X								
12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	210	Fabric around desk	X								

12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	205	On file cabinet	X							
12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	202	On front table	X							
12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Media center	Stuffed animals have to go	X							
14. MATERIALS/CHEMICALS: Improperly stored or marked	205	Labeled	X							
15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	Boys locker room	Chipped floor tiles		X	X					
15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	116	Chipped tile near door		X	X					
15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	Laundry room in cafeteria kitchen	Dirty floor tiles		X						
19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Boys' locker room	Holes above sprinklers, drains in shower obstructed, handicapped shower head missing		X	X	4/18/17				
19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Across from 210 girls room	Clogged drain		X	X	4/18/17				
19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Across from 205 boys bathroom	Ada under sink		X	X	4/18/17				

20. STANDING WATER: Sinks, fountains, on counter	Girls across from 201	Drain needs water		X						
23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	210	Cord protector			X		4/10/17	4/13/17		
23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	210	Christmas lights	X							
23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Electrical room across from 204	Needs to be cleared out		X						
23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Electrical closet across from 201	Light doesn't work		X	X					
24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	215	Cord protector		X	X		4/10/17	4/13/17		
24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	214	Cord protector		X	X		4/10/17	4/13/17		
24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	213	Cord protector		X	X		4/10/17	4/13/17		
24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	212	Cord protector		X	X		4/10/17	4/13/17		
24. ELECTRICAL CORDS: Unsecured,	211	Cord protector		X	X		4/10/17	4/13/17		



extend across walkways, cord protectors not installed										
24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	209	Cord protector		X	X		4/10/17	4/13/17		
24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	206	Cord protector		X	X		4/10/17	4/13/17		
24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	205	Cord protector		X	X		4/10/17	4/13/17		
24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	204	Cord protector		X	X		4/10/17	4/13/17		
24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	201	Cord protector		X	X		4/10/17	4/13/17		
24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	200	Cord protector		X	X		4/10/17	4/13/17		
24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	Media tech resource			X	X					
24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	224	Cord protector		X	X		4/10/17	4/13/17		
25. EXTENSION CORDS: Used as	208	Better system, direct connection		X	X					

permanent wiring										
26. ELECTRICAL EQUIPMENT: Near sinks or source of water	215A	3 Foot clearance		X						
26. ELECTRICAL EQUIPMENT: Near sinks or source of water	Electrical second	3' clearance		X	X					
27. ELECTRICAL WIRING: Exposed or disconnected wires	215	Smoke detector hanging down		X	X					
04: VENTS: Dirty, obstructed (Wall, Ceiling)	207/208 closet room	Blocked vents		X						
06: CLEANLINESS: Dust, trash	Stage	Cluttered with stage scene props, prop blocking exit, lots of flammable props stored in corners and walk ways	X							
03. FOOD: Unsealed, left in room, dirty lunch boxes	T-11 PTA office	Food not in sealed containers	X							
06: CLEANLINESS: Dust, trash	115	Floors are not very clean. Stains near the door leading to cafeteria hall. Could use mopping.		X						